

THE STRESS-FREE BIRTHDAY PARTY COUNTDOWN

An 8-week planning checklist for Pittsburgh parents · Fun Slides Carpet Skatepark & Party Center



8 WEEKS OUT Lock in the basics

- ☐ Pick 2–3 possible party dates
- ☐ Book your venue — weekends fill up first
- ☐ Sketch a rough guest list & budget
- ☐ Choose your party package

6 WEEKS OUT Get the word out

- ☐ Send out invitations
- ☐ Set an RSVP date — about 2 weeks before
- ☐ Confirm start & end times with the venue

4 WEEKS OUT Handle the details

- ☐ Plan food & cake (bringing your own? confirm it)
- ☐ Pick a theme — or keep it simple
- ☐ Order any decorations or party add-ons

2 WEEKS OUT Confirm & prep

- ☐ Chase down the last few RSVPs
- ☐ Send your final headcount to the venue
- ☐ Share the waiver link with guest families

1 WEEK OUT Final touches

- ☐ Remind guests: comfy clothes + socks
- ☐ Confirm the cake, and don't forget candles
- ☐ Charge your phone or camera

PARTY DAY Show up & enjoy

- ☐ Arrive 15–20 min early to meet your host
- ☐ Bring the cake & candles
- ☐ Relax — your host runs the rest

GOOD TO KNOW

At Fun Slides, every party comes with a **dedicated host** who handles skates, food, cake, and cleanup — and it's **fully indoor**, so Pittsburgh weather never cancels the fun. You bring the cake & candles; we've got the rest.



BOOK YOUR PARTY AT [FUNSLIDESPARK.COM/PARTIES](https://funslidespark.com/parties)

(412) 364-9400 · 1130 Perry Hwy, Pittsburgh, PA 15237 · Ages 4–13